

About Us

The Kids Cottage is a non-profit organisation managed by a volunteer Committee of parents and school community members. The Committee is a sub-committee of the Middle Harbour Public School Parents & Citizens Association (P&C).

Kids Cottage offers a high quality care with a variety of fun, active, creative and age appropriate programs. Kids Cottage Middle Harbour OOSHC offers Before and After School Care for the students of Middle Harbour Public School, as well as Vacation Care for the greater community.

The Centre currently caters for up to 230 children daily, which is separated into two groups for After School Care and two groups for Vacation Care, allowing for our programs to reflect the cognitive, social, physical and emotional development of each child. For Before School Care, we have the children all joined in one program.

Our program is play based and based on their inputs and interests of children and families. Staff document each age group's activity and one individual child's activity daily. We use the Xplor playground app, which sends to families Xplor home app. This app allows families to comment on their child's individual post, request casual bookings, notify when your child is absent and make payments on account.







About Us

Our Mission

To provide the highest quality standard of out of school hours care responding to the community's needs and contributing to the continuing education and wellbeing of children in our care

Our Values

These are the values that our organisation is built on. They are seen through everything we do at our centre, our behaviour and how we treat one and other.

We are:
Trustworthy
Collaborative
Inclusive & respectful
Child centred

Our essence: We create a sense of belonging for children, families, our staff and communities. Our child centred environment creates a sense of belonging where you feel safe, nurtured, respected, included and are allowed to thrive.



Our Philosophy

At Kids Cottage, we believe in providing an inclusive, age, age-appropriate, creative, active, and fun program with a variety of choice, in a safe, caring, and sustainable environment.

We believe in respecting individuality whilst challenging children's growth cognitively, socially, emotionally and physically, and encouraging the development of essential life skills.

We maintain that children have the right to feel safe and supported in their environment, and support this through developing secure and respectful relationships between the Educators and the children.

Child Safety Our Child Safe Commitment

Kids Cottage is committed to providing a safe, inclusive, and nurturing environment where all children are respected, valued, and heard. We believe that the safety and well-being of children is everyone's responsibility and should be embedded in every aspect of our service.

We are committed to:

- Upholding the rights of every child to feel safe, secure, and protected from harm, abuse, and neglect.
- Embedding the Child Safe Standards into our culture, policies, and everyday practice.
- Creating a child-centred environment where children are empowered to speak up and participate in decisions that affect them.
- Promoting equity and inclusion by respecting diversity and supporting the needs of all children, including those with additional needs, disabilities, and from culturally and linguistically diverse backgrounds.
- Ensuring that all staff, volunteers, and visitors understand and act by their responsibilities under child protection laws and our Code of Conduct.
- Providing ongoing training and support to build a culture of vigilance, transparency, and accountability.
- Continuously reviewing and improving our child safety practices through regular feedback, risk assessments, and engagement with children, families, and the community.

We are unwavering in our commitment to child safety and will take immediate and appropriate action to respond to any concerns or allegations of abuse or neglect.



All staff are mandatory reporters

All staff have WWCC

Our staff are trained in First Aid & CPR

CHILD TO STAFF RATIO

Always a minimum of

2 staff rostered on at all
times. Including a
certified supervisor

1 - 15 children

INCENTRE

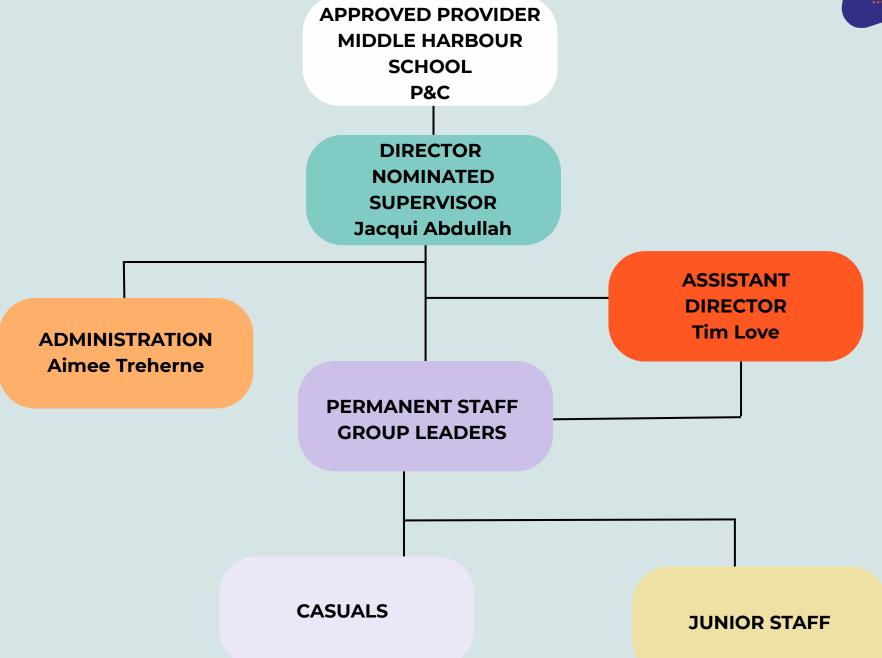
1 - 8 children on **EXCURSIONS**

1 - 5 children on

WATER EXCURSIONS

The Kids Cottage Team





PROGRAM

PRICING TABLE



•	PERMANENT FEE	CASUAL FEE	TIMES	TERM TIME
LICENSE CAPACITY	\$20.30	\$22.65	7 - 9.00AM	BEFORE SCHOOL CARE
FOR 230 CHILDREN	\$33.60	\$35.70	3 - 6.30PM	AFTER SCHOOL CARE
	NON MHPS STUDENT FEE	MIDDLE HARBOUR STUDENT FEE	TIMES	VACATION CARE
AGED	\$109.50	\$96	8 - 6.00PM	INCENTRE
4.5 - 12 YEARS				
	\$117.60	\$106	8 - 6.00PM	EXCURSION

Child Care Subsidy





The Child Care Subsidy (CCS) is a government payment providing financial support to families by subsidizing approved childcare costs.

Most Australian families are eligible for a CCS rebate of between 50%-80% on BSC, ASC and Vacation Care sessions.

The eligibility & percentage of CCS is based on individual circumstances.



FIND OUT HOW TO APPLY
FOR CCS
CLICK HERE

Booking Information



On enrolment you will need to provide your direct debit payment information.

Our fees are due fortnightly in advance, your statement of account will be sent to you prior to our fortnightly direct debit.

CANCELLATIONS OR CHANGES

To cancel any bookings you must email us & provide us with -

- 14 days notice for permanent BSC & ASC
- 14 days notice to change, swap or cancel vacation care bookings
- 24 hours notice to cancel casual BSC & ASC bookings

ABSENCES

You can mark your child absent due to illness via your Xplor Home app or email us.

For holiday absences the fee free notice period above applies.

How To Enrol

FOR BEFORE AND AFTER SCHOOL CARE & / OR VACATION CARE



ENROLING FOR
KINDERGARTEN PLEASE
COMPLETE EXPRESSION OF
INTEREST FORM HERE

COMPLETE THE ENROLMENT FORM HERE

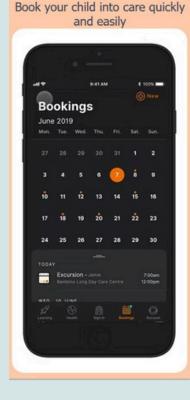


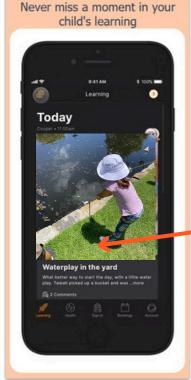
COMPLETE THE PARENTS
CODE OF CONDUCT
FORM HERE

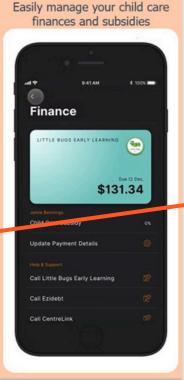
We use our software provider Xplor for all bookings and for our parents to sign in and out their child/ren on the Ipads in centre. You will be guided to download the Xplor Home App where you can request casual BSC & ASC bookings, mark you child absent and track their progress whilst they are in our care.

PACK HERE









You have the option to receive private updates with photos of your child's progress at BSC & ASC & vacation care via the your Xplor app

Before and After School Care

Our diverse Before & After School Care Programs are developed by our Group Leaders and staff weekly following the ACECQA 'My Time, Our Place Framework'

in collaboration with both the children and the Management Team.

We aim to offer inside craft or cooking and outside group activities along with providing space for spontaneity that is lead by the children's interests that day.

We are always open for suggestions so if there is an activity, craft or game that your child would like to play at Kids Cottage for before school care please let us know and we will get it on the Program! You have the option to receive private updates and photos of your child's progress at BSC & ASC via the 'Xplor Home' app



HOMEWORK

Each afternoon between 4:45pm-5:15pm we provide an opportunity and space for children to complete any homework on our laptops, under educator supervision.

Children and parents are to read and sign the Kids Cottage Tech agreement contract .

This is also a time that the children can complete their readers with our team more than happy to help.

Once they have finished the children can then go outside and join in the evening game.



Before and After School Care Programs

Here are examples of our fun programs



			INDO	OR	E٨	VIRONA	NEN	IT	T	erm	: 4	Year: 2	202	5
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Planned 1° Indoor craft: Under the Sea craft	1.0	I	Planned 1st Indoor craft: Letters to Friends	1.0	I	Planned 1st Indoor craft: Harma Beads	l.o	I	Planned 1º Indoor craft: Hot Wheels Race & Box Construction	1.0	I	Planned 1:1 Indoor craft: Just dance	l.o	I
Spontaneous	l.o	I	Spontaneous	l.o	I	Spontaneous	l.o	I	Spontaneous	l.o	I	Spontaneous	l.o	I
			OUTD	000	PR	ENVIRO	NM.	EN	Т	W	eek	ς:		
Mono	lay		Tues	day		Wedne	sda	У	Thurs	sday	/	Frid	ay	
Planned 1st outdoor activity: Soccer drills	1.0	I	Planned 1st outdoor activity Noodle Hockey	l.o	I	Planned 1st outdoor activity: Pacman	l.o	I	Planned 1st outdoor activity: Kangaroos & Crocs	I.o	I	Planned 1st outdoor activity Bounce	Í.o	I
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			Lego comp		Δ ©	Cooking in Back room: Rice Paper Rolls	All	Δ ③	Session 2 - K-6 craft in Front room: Bird Kite	All	4
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I.o = Learning Outcome Input Key: © Child x Family H Community T Observation △ Educator

Our Menu

Our weekly food menu is thoughtfully planned to offer a variety of healthy and delicious meals each day. All our meals are freshly prepared daily, with a balanced mix of proteins, dairy, carbohydrates, fruits, and vegetables to keep children full, nourished, and satisfied.

If your child has any special dietary requirements, please be sure to include them on the enrollment form. We're happy to provide tailored meal options to meet their needs.

You can view our weekly menu on display at Kids Cottage or access it anytime through your Xplor Home app.

BREAKFAST 7 - 8.15AM AFTERNOON TEA AROUND 3.40PM

LATE SNACK AROUND 5.40PM

We offer toast, cereals, fruit & a hot option - such as eggs & bacon or crepes with fruit We offer alternate savoury or sweet mains accompanied by vegetables or fruit - such as chicken kebabs with vege We offer alternate savoury or sweet snacks & / or drinks such as toasted crumpets with honey or jam

• A couple of times a week our ASC program will involve the children in fun age appropriate cooking activities.



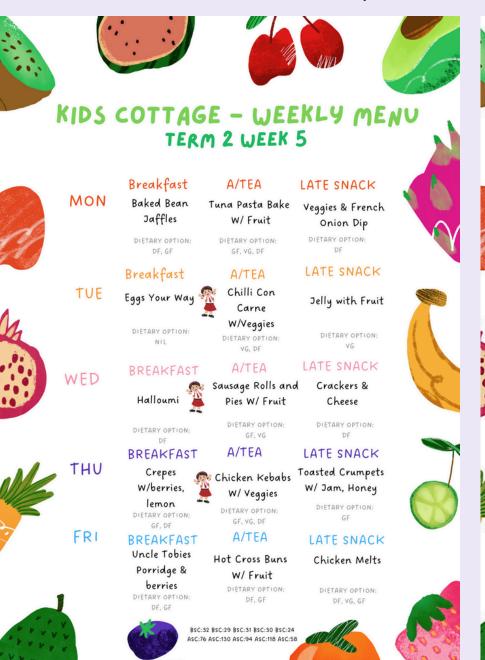




Our Menu

Here are examples of our delicious menus







Vacation Care

l days

We run a jammed packed Vacation Care program each school holidays with lots of fun filled days planned to keep your children engaged and entertained.

Three separate programs are - K-2 excursion, 3-6 excursion, K-6 Incentre and developed during each school holidays to cater for the children's different developmental stages and interests.

Our excursions run Monday - Thursday for the 2 groups with an occasional combined K-6 excursion.

We offer daily Incentre activities for the K-6.

We aim to get our Vacation Care Programs emailed to you four weeks before the start of the school holidays so families have plenty of time to browse the program and get their bookings in.

Our Vacation Care Program is also open to non Middle Harbour Families from K-6 three weeks before the start of the school holidays.







How To Book Vacation care



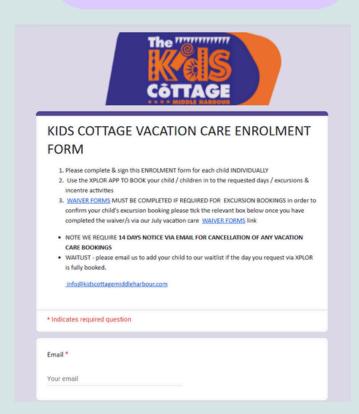
COMPLETE THE VACATION CARE ENROLMENT FORM



2

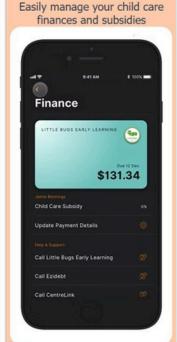
REQUEST YOUR
BOOKINGS
VIA YOUR XPLOR HOME APP
SELECTING YOUR
PREFERED EXCURSION OR
INCENTRE ACTIVITY

COMPLETE ANY WAIVERS FOR EXCURSIONS VIA THE LINKS WITHIN THE ENROLMENT FORM









READ OUR DETAILED VACATION

CARE BOOKING

INSTRUCTIONS HERE

Vacation Care Programs

#60

Here are examples of our exciting vacation care programs for K-2 & 3-6





YEAR 3 - YEAR 6 PROGRAM



#60

Our Calendar of Events



JANUARY

Summer Vacation Care

APRIL



MAY



JULY



SEPTEMBER



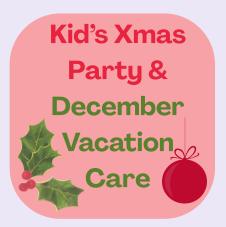
OCTOBER



NOVEMBER



DECEMBER





THE KIDS COTTAGE MIDDLE HARBOUR OOSH

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<u>info@kidscottagemiddleharbour.com</u> <u>www.thekidscottagemiddleharbour.com</u> <u>@thekidscottagemiddleharbour</u>

